Chairman’s Message

To the Orthotics & Prosthetics Community,

On behalf of the National Commission on Orthotic and Prosthetic Education (NCOPE), I am pleased to share with you our 2018 Annual Report. As Chair of the Executive Board, I want to first express my gratitude for the opportunity to work alongside NCOPE’s talented staff and our committed Board of Directors. Having the chance to serve our profession in this capacity is truly one of the highlights of my professional career.

As I reflect upon 2018, I am most proud of the work we have done and the choices we have made in recent years to secure NCOPE’s future by building and maintaining solid, financial footing. For the first time since its inception, NCOPE has crossed the two-million dollar mark in total assets. Throughout my time serving on the executive committee, and during this past year as Chair, I have stressed to my colleagues the importance of financial stewardship. We make decisions that are both in alignment with our mission and fiscally sound in principle. This approach affords us the resources to invest in programmatic improvements where the profession needs them most.

One signature example of these improvements was this past year’s transition from Typhon to NCOPE Tracker. Launched both on time and on budget, Tracker is a more intuitive, robust, and integrated solution for residents to record clinical exposures and experiences throughout their residency. It offers residents a way to ensure that the residency program best prepares them for pursuing certification and employment readiness. Further, Tracker offers clinical mentors and program directors more useful reports, including ways to leverage “big data” to improve practice management. We have only begun to scratch the surface of the system’s potential and we’re very excited to see how users optimize its capabilities!

The shift towards better digital tools has spread to nearly all aspects of how NCOPE functions. For example, we continue to add more residency sites to OPRESCAS, our online centralized application service for residencies. We’ve shifted further from paper operations towards full implementation of Office 365, making our staff more nimble and less dependent upon time...
spent in the office. The Microsoft cloud-based suite is also the new home of our Board Management Portal, leaving behind our more expensive, single-use platform. The many changes are on the surface quite subtle, but have had a dramatic impact on accountability and productivity.

Our professional community should expect more of the same from NCOPE in 2019. This summer, the NCOPE staff and Board of Directors will retreat in Sedona, Arizona for another strategic planning session to chart our course for the next five years. Certainly, that plan will include among its tenets, the need for continued financial stewardship, further digital innovation, and increases in our investments into the systems which promote data integrity and transparency for students, residents, schools, residency sites, and other stakeholders.

Sincerely,

Walter P Afable, CP, MBA
Chairman
Accreditation at a Glance 2018

During 2018, NCOPE performed accreditation and approval services for the following programs and CAAHEP activities:

**Education Programs**

**Orthotist/Prosthetist Level**

Alabama State University  
Site Visit in November.

Eastern Michigan University  
Site Visit in February.  
Awarded *continued* accreditation CAAHEP.

Florida International University/International Institute of Orthotics and Prosthetics  
Self-study submission December for *continued* accreditation CAAHEP.

Georgia Institute of Technology  
Placed on *inactive status* CAAHEP.  
Not currently enrolling cohorts.

University of Texas  
Site Visit April.  
Awarded *continued* accreditation CAAHEP.

University of Washington  
Site Visit May.  
Awarded *continued* accreditation CAAHEP.

**Assistant Level**

Draft Standards  
Reviewed draft by CAAHEP sponsors and NCOPE Board review.  
CAAHEP standards committee review and comments.

**Pedorthic Level**

Draft Standards  
Board review and public comment survey in January.  
New draft created based on comments.

**Technician Level**

Oklahoma State University – Institute of Technology  
Orthotic & Prosthetic Technologies  
Site Visit February.  
Awarded *initial* accreditation CAAHEP.
Residency Accreditation Report

During 2018, NCOPE performed the following accreditation services:

Residency Sites Information:

Reviewed and accredited: 124 patient care facilities for residency programs

Resident Information:

Tracked residents: 240 residents in the 2017-18 cycle (June 1, 2017 – December 31, 2018)

466 residents registered in 2018 (January – December 2018)

Completed residents: 382 residents completed in 2018

Picture Courtesy University of Washington

Picture Courtesy Northwestern University
Summary of 2018 Activities of NCOPE

Highlights of several accomplishments and activities this past year include:

- Delivered the Approved Clinical Mentor course (ACM) designed for residency directors and mentors to ‘train the trainer’, at the Academy and AOPA annual meetings.
- Implemented the NCOPE Tracker for tracking residents patient encounters.
- Participated in the Academy’s residency network session.
- Participated in the ISPO Global Educators Meeting (GEM), held in Germany with participation by executive director on a panel discussion.
- Coordinated accreditation activities for submission of self-studies and three site visits.
- Participated in the Commission on Accreditation of Allied Health Education Programs (CAAHEP) annual meeting in April and workshop in July.
- Held two face to face Board of Directors meeting and monthly executive committee conference calls.
- Coordinated and planned sponsorship and logistics for student representatives from each of the master’s level programs to attend the AOPA Policy Forum meeting.
- Hosted a virtual recruitment fair for perspective residents and students seeking positions at the orthotist/prosthetist and technician levels.
- Conducted survey for the Pedorthic level for public comment on draft standards.

*Picture Courtesy University of Washington*
2018 Accredited Educational Programs Listing

Orthotist/Prosthetist Level Programs (CAAHEP Accredited)

Masters = 13

- Alabama State University
- California State University
- Concordia University/Century College
- Baylor College of Medicine
- Eastern Michigan University
- Georgia Institute of Technology
- Loma Linda University
- Northwestern University
- Florida International University
- University of Hartford
- University of Pittsburgh
- University of Texas - Southwestern
- University of Washington

Technician Level Programs (CAAHEP Accredited)

Associate Degree/Certificate = 6

- Century College
- Francis Tuttle Technology Center
- Joliet Junior College
- Oklahoma State University Institute of Technology
- Spokane Falls Community College
- St. Petersburg College

Pedorthic Education Courses (NCOPE Accredited)

Pedorthic Courses = 5

- Baker College of Flint
- Academy of Pedorthic Science/Kennesaw State University
- Francis Tuttle Technology Center
- Robert M. Palmer Institute of Biomechanics/Oklahoma State University Institute of Technology
- St. Petersburg College
National Commission on Orthotic and Prosthetic Education  
Statement of Financial Position  
December 31, 2018 and 2017

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
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</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
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<tr>
<td><strong>Current Assets:</strong></td>
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<td>Cash and Cash Equivalents</td>
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<td>Certificate of Deposit</td>
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<td>Accounts Receivable</td>
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<td>Prepaid Expenses</td>
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<td>Fixes Assets - Net</td>
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<td>192,063</td>
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<td>Total Assets</td>
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<td>$1,924,002</td>
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<td><strong>LIABILITIES AND NET ASSETS</strong></td>
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<tr>
<td><strong>Current Liabilities:</strong></td>
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<td>Accounts Payable</td>
<td>$10,100</td>
<td>$10,619</td>
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<td>Accrued Leave &amp; Salary</td>
<td>27,242</td>
<td>18,887</td>
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<td>Due to Affiliate</td>
<td>110,189</td>
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<td>Deferred Revenues</td>
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<td>Total Liabilities</td>
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<td><strong>Net Assets:</strong></td>
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<td>Unrestricted</td>
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<td>$1,442,103</td>
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<td>Total Net Assets</td>
<td>$1,382,988</td>
<td>$1,442,103</td>
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<tr>
<td>Total Liabilities and Net Assets</td>
<td>$2,033,577</td>
<td>$1,924,002</td>
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National Commission on Orthotic and Prosthetic Education
Statement of Activities
Years Ended December 31, 2018 and 2017

<table>
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<tr>
<th></th>
<th>2018</th>
<th>2017</th>
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<tbody>
<tr>
<td><strong>Revenues and Other Support:</strong></td>
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<td>Contributions</td>
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<td><strong>Program Fees:</strong></td>
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<td>Residency Fees</td>
<td>825,367</td>
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<td>Application Fees</td>
<td>82,045</td>
<td>81,220</td>
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<td>School Accreditation Fees</td>
<td>21,400</td>
<td>22,500</td>
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<td>Other Program Fees</td>
<td>21,499</td>
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<td>Interest and Dividends</td>
<td>37,965</td>
<td>28,137</td>
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<td>Realized Gain/(Loss) on Investments</td>
<td>17,415</td>
<td>5,218</td>
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<td>Unrealized Gain/(Loss) on Investments</td>
<td>(158,520)</td>
<td>112,463</td>
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<td>Net Assets Released from Restrictions</td>
<td>33,000</td>
<td>7,500</td>
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<tr>
<td>Satisfaction of Program Restrictions</td>
<td>(33,000)</td>
<td>(7,500)</td>
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<tr>
<td>Total Revenues and Other Support</td>
<td>$880,186</td>
<td>$971,124</td>
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| **Expenses:**           |         |         |
| Residency Accreditation | $442,807 | $299,908 |
| Primary Accreditation   | 401,549  | 436,366  |
| Governance - Administration | 90,432 | 81,140  |
| Fund Raising            | 4,513    | 426      |
| Total Expenses          | $939,301 | $817,840 |
| Changes in Net Assets   | $(59,115) | $153,284 |
| Net Assets, Beginning of Year | $1,442,103 | $1,288,819 |
| Net Assets, End of Year | $1,382,988 | $1,442,103 |
2018 Officers and Board of Directors

**Officers**

Walter P. Afable, CP, MBA  
*Chair*

Charles W. Kuffel, MSM, CPO, FAAOP  
*Immediate Past-Chair*

Tyler Dunham, CPO  
*Vice-Chair*

Thomas Karolewski, CP, FAAOP  
*Treasurer*

Susan Ewers Spaulding, M.S., CPO  
*Secretary*

**Directors**

Wendy Beattie, CPO, FAAOP  
Megan Zachar Christ, CPO  
Mark D Clary, CPO, FAAOP  
Michael P. Madden, CPO, LPO, FAAOP  
June McKoy, MD, MPH, JD, MBA, *Public Member*  
Marilys G. Randolph, PhD, PT, *Public Member*  
Robin C. Seabrook, *Executive Director*

**NCOPE Staff**

Robin C. Seabrook, Executive Director  
Dominique S. Mungo, Director of Residency Program Services  
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D), Clinical Resource Director  
Joan Dallas, Residency Program Coordinator & Accreditation Assistant
Active Committee Roster for 2018

Governance

Executive Committee
Walter P. Afable, CP, MBA – chair
Charles Kuffel, MSM, CPO, FAAOP
Thomas Karolewski, CP, FAAOP
Tyler Dunham, CPO
Susan E. Spaulding, MS, CPO
Robin C. Seabrook – staff liaison

Finance Committee
Thomas Karolewski, CP, FAAOP – chair
Walter P. Afable, CP, MBA
Meghan Christ, CPO
Sue Spaulding, MS, CPO
Charles Kuffle, MSM, CPO, FAAOP
Robin C. Seabrook – staff liaison

Policy Committee
Susan E. Spaulding, MS, CPO - chair
Michael P. Madden, CPO, LPO, FAAOP
Mark D Clary, CPO, FAAOP
June McKoy, MD, MPH, JD, MBA
Joan Dallas – staff liaison

Primary Education

Self-Study/Site Team Review Committee – Orthotist/Prosthetist & Technican levels

Susan Spaulding, MS, CPO – board liaison
Michael Brncick, CPO
Arlene Gillis, CP, FAAOP
Stephanie D. Langdon, CPO, FAAOP(D)
Susan Kapp, CPO, FAAOP
LaCheeta McPherson, PhD
Kate Muller, CPO, FAAOP
Marjorie R. Reif, MEd, PA, CMA
Joshua Utay, CPO
Ann Yamane, CO
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D) – staff liaison

Picture Courtesy Florida International University/International Institute of Orthotics and Prosthetics
Residency Education

**Larry Lange Travel Fellowship Award Selection Committee**

William Barringer, CO – chair
Zacharay Block, CPO
James Campbell, CO, FAAOP
Catherine Carter, ABC Executive Director
Alyssa N. Perry, CPO
Dominique Mungo – staff liaison

**NCOPE Training/Educating Committee**

Thomas Karolewski, CP, FAAOP
Ashley Mullen, CPO
Jennifer Richards, CPO, FAAOP
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D) – staff liaison

**Residency Application Review Committee**

Charles W. Kuffel, MSM, CPO, FAAOP
Stephanie D. Langdon, CPO, FAAOP(D)
Thomas Karolewski, CP, FAAOP
Sheryl Nathanson, CPO
Joan Dallas – staff liaison
Dominique Mungo – staff liaison

**Regional Residency Liaison**

Kelly Roth, CPO (Region 1)
Jonas Ljung, CPO (Region 2)
Kathleen Carroll, CO (Region 3)
Sarah Bui, CPO (Region 4)
Kinsey Herrin, CPO (Region 5)
Kimberly Gorbett, CPO (Region 6)
Theresa Field, CPO (Region 7)
Nina Bondre, CPO (Region 8) – chair
Dominique Mungo – staff liaison
Resident/Student Activities Committee

Tyler Dunham, CPO – chair
Dominique Mungo – staff liaison
Chris Robinson, MS, MBA, CPO, ATC, FAAOP(D) – staff liaison

Picture Courtesy Northwestern University
Picture Courtesy Florida International University/International Institute of Orthotics and Prosthetics

Picture Courtesy Eastern Michigan University
National Commission on Orthotic and Prosthetic Education
Mission Statement

NCOPE develops, applies, and assures standards for orthotic and prosthetic education through accreditation and approval to promote exemplary patient care.

NCOPE
330 John Carlyle St., Ste. 200
Alexandria, VA 22314
703-836-7114
www.ncope.org

NCOPE is a nonprofit national organization that works in cooperation with the Commission on Accreditation of Allied Health Accreditation Programs (CAAHEP) in accreditation activities for educational programs for the orthotics and prosthetics profession. NCOPE also accredits residency programs.